

NEW CMS DOCUMENTATION INITIATIVES

Serving Southeastern Wisconsin since 1974, Home Care Medical, Inc. provides home medical equipment and supplies; infusion and enteral therapy; rehab technology; respiratory care; and, bracing and compression garments. In September, we were named *HME Provider of the Year* from WAMES (Wisconsin Association of Medical Equipment Services). In addition to our central intake center in New Berlin, we operate three retail store locations – Milwaukee, West Bend and Sheboygan. We are accredited by the Joint Commission. For more information, please visit our website at www.homecaremedical.com or our Facebook page at www.facebook.com/homecaremedical.

Earlier this year, The Centers for Medicare and Medicaid Services (CMS) launched its new documentation requirements entitled Face-to-Face and Written Orders Prior to Delivery (WOPD). We thought a brief overview of these initiatives would be helpful as you serve the medical equipment and supplies needs of your members.

1. Implementation Date of New Face-to-Face Requirements

Implementation of this policy is set for sometime in 2014 and will apply to most durable medical equipment (DME), e.g., portable oxygen, CPAPs, BiPAPs, hospital beds, manual wheelchairs, nebulizers, TENS. Verbal orders will no longer be accepted on these items.

2. Which insurance is affected by Face-to-Face Requirements?

These new requirements apply to all Medicare recipients both Traditional (fee-for-service) and Advantage (Part C) Plans.

3. What the New Face-to-Face Rules Require:

- An in-person evaluation by the physician within 6 months prior to ordering the equipment. It must be documented that the beneficiary was evaluated and/or treated for a condition that supports the medical necessity of every item prescribed.
- That the evaluation can be performed by a physician assistant, nurse practitioner or clinical nurse specialist. However, the evaluation's documentation must be co-signed and dated by an MD or DO to be valid.

4. What is the Written Order Prior to Delivery (WOPD)

In addition to the Face-to-Face evaluation, the physician must provide a **Written Order Prior to Delivery** which contains the following: beneficiary's name, specific DME item ordered and/or accessories, prescribing practitioner's National Provider Identifier (NPI#), prescribing practitioner's legible signature and date of order. *The Written Order cannot be dated prior to the Face-to-Face evaluation.*

The diagram shows a sample of a Written Order Prior to Delivery form with five callouts pointing to specific fields:

1. Beneficiary's name: Points to the Name field (Mary P. Jones).
2. Specific DME item ordered and/or accessories: Points to the Rx field (Electric Hospital Bed, Side Rails, Supplemental Oxygen @ 2 lpm continuously via nasal cannula, Standard Wheelchair w/ elevating legrests).
3. Prescribing practitioner's National Provider Identifier (NPI#): Points to the NPI# field (1234567890).
4. Prescribing practitioner's signature – legible: Points to the Signature of Prescriber field (John M. Smith M.D.).
5. Date of order: Points to the Date field (08/14/2013).

Other fields visible on the form include Address (123 First Street, Anytown, WI 55555), DOB (01/01/1939), Refills (0-1-2-3-4-5), and Name (Printed) (John M. Smith M.D.).

Home Care Medical's mission is *to enhance the lives of those we serve*. Obtaining proper documentation will ensure we meet the medical needs of your members and appropriately submit claims on their behalf. Compliance with Face-to-Face and Written Orders is essential. If you have questions, please contact Coleen Zinda, our Director of Sales, at 262.786.9870 or coleen.zinda@hcmmedical.com. She can provide additional educational materials on these new documentation initiatives and more about the many services Home Care Medical, Inc. provides to iCare members.